



BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,
PE28 2WF

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Clerk: Mr. R ROBINSON

To Members of the Council

28th July 2021

You are hereby summoned to attend an online meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 2nd August 2021 at 7.30 p.m.

This will be at the village hall (Church Annex) in Benwick.
Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering. You will be able to remove it to address the council should they have difficulty hearing you. Temperatures will be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation and government guidelines on COVID.

Yours truly

Mr R Robinson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

054/21-22	Apologies for Absence	
055/21-22	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
056/21-22	PUBLIC TIME	
057/21-22	Confirmation of Minutes To sign and approve the Minutes of the Meeting held on 5 th July 2021	
058/21-22	Matters Arising	
059/21-22	Bank Accounts To discuss and agree any actions needed arising from NS&I's formalities.	
060/21-22	County & District Councillors Reports Reports from County and District Councillors	

061/21-22	Mooring Step a) Cllr Chapman to report back after his inspection. b) To discuss and agree actions to be taken.			
062/21-22	Memorial Bench in Cemetery To discuss and agree any actions that need to be taken in relation to the bench.			
063/21-22	Clerks purchase of non-contact thermometer To discuss and agree if council will reimburse the clerk for the cost of the thermometer, to be added to next month's expenses if agreed.			
064/21-22	Street Lighting To discuss and agree next steps regarding a street lighting maintenance contract			
065/21-22	Defibrillator To discuss and agree actions following meeting by Cllr B Taylor with Karen e.g. monthly checks, training etc.			
066/21-22	Police Report To discuss and agree actions in relation to new Police Engagement Proposal following meeting attended by Cllr Chapman			
067/20-22	Village Sign To discuss and agree any actions to be taken in relation to the condition of the village sign			
068/20-22	Community Car Scheme To discuss and agree any actions with respect to the community car scheme			
069/21-22	Income & Expenditure a) Members to consider and approve the following accounts for payment			
	E.On	Electricity	£64.34	
	Glasdon	3 Benches of Recycled Plastic	£2100.85	
	HHA Grounds Maintenance	June Cemetery etc	£365.16	
	N Oliver	Cutting Verges 3 months	£174.00	
	R Robinson	Expenses Reimbursement	£48.45	
	R Robinson	Salary	£321.16	
		TOTALS	£3074.08	
	b) Clerk to report on the July Bank Balances and reconciliation statement			
070/21-22	Planning Approved none Applications (all out of time to comment on to FDC and councillors did not request any extra meetings but noted here for record) a) F/YR21/0267/F Change of use of agricultural building to 5 x 2-storey dwellings with detached shed and bin stores comprising of 2 x 3-bed and 3 x 2-bed and formation of a new access road at Farm Building Bank Farm Whittlesey Road Benwick Cambridgeshire: we have already written to FDC objecting to this development b) F/YR21/0737/RM Reserved Matters application relating to detailed matters of Access, Appearance, Landscaping, Layout and Scale pursuant to Outline planning permission F/YR20/0422/O, to erect 1 x dwelling (3-storey 5-bed) and detached garage with office/store above, involving the demolition of existing buildings at Land South Of 16A Doddington Road Benwick Cambridgeshire c) F/YR21/0714/F Change of use of land for domestic purposes and erect a 2-storey extension to side of existing dwelling at 16 High Street Benwick March Cambridgeshire PE15 0XA			
071/21-22	Utilising road verges for biodiversity & habitat To discuss and agree any actions required as per CCC Road Verge Management Enquiry			
072/21-22	Town Grounds Rents To discuss and agree the rents for the year ahead			
073/21-22	Risk Register and Asset Register To discuss and agree the risk register including the addition of items for the speed signs operation To discuss and agree actions in relation to valuing the speed signs To discuss and agree the updating of the asset register with the cemetery bench (we have three benches in cemetery and chapel gardens at the moment on the asset register) cost of the cemetery bench excluding VAT was £592.47			
074/21-22	Correspondence a) Fenland Bridleways Access Group (emailed 15/07/2021) b) Rural Services Network, Bulletin (emailed 13/07/2021, 20/07/2021, 27/07/2021), Funding Digest (emailed 07/07/2021) c) FDC Press releases (emailed 12/07/2021, 21/07/2021x2, 23/07/2021) Parish Council IRP Report (emailed 14/07/2021) Whittlesey Neighbourhood Plan (emailed 13/07/2021) Traffic Management at Remembrance (emailed 19/07/2021)			

	<p>d) Whittlesey Mayors Charity Dinner (emailed 12/07/2021, 13/07/2021)</p> <p>e) CAPALC Bulletin (emailed 06/07/2021) Training events available timetable (emailed 23/07/2021)</p> <p>f) NALC Chief Executive Bulletin (emailed 02/07/2021, 09/07/2021, 16/07/2021, 23/07/2021) Newsletter (emailed 30/06/2021, 14/07/2021, 27/07/2021) Making Rural Housing Affordable (emailed 08/07/2021) Planning survey (emailed 21/07/2021)</p> <p>g) Highways - IHMC Incident Report – June (emailed 05/07/2021) Remembrance Events (emailed 14/07/2021) LHI (EMAILED 15/07/2021) FAULT REPORT (emailed 16/07/2021)</p> <p>h) Road Safety (emailed 13/07/2021)</p> <p>i) Police and Crime Commissioner Survey (emailed 13/07/2021)</p> <p>j) LEAP (emailed 19/07/2021)</p> <p>k) C&P Combined Authority update (emailed 02/07/2021) bus passes (emailed 21/07/2021)</p> <p>l) CAPASP Scam Warnings (emailed 13/07/2021)</p> <p>m) CPRE Campaigns Update (emailed /05/2021) Hedgerow PETITION (emailed 21/07/2021)</p> <p>n) A47 Guyhirn Closures (emailed 26/07/2021)</p> <p>o) Cambridgeshire ACRE New website (emailed 21/07/2021) Members area information (emailed 20/07/2021x2)</p>	
075/21-22	<p>Local Highway Improvement Projects.</p> <p>a) To discuss and agree next steps for implementation of speed signs</p> <p>b) To discuss and agree any actions to be taken with reference to the next round of LHI applications</p>	
076/21-22	<p>Agenda Items/Next Meeting</p> <p>To discuss and agree the format and date of the next Parish Council Meeting proposed to be Monday 6th September 2021. Items to be included on Agenda should be with the Clerk by Tuesday 31st August 2021</p>	